

Course procedures for Unibas PhD students in PSC PhD programs (Jan 2025)

Course registration platform	ECTS credits recognition	Travel costs refund for PSC courses*
<u>ETHZ continuing education</u> select Plant Science as Course Category from the drop-down menu on top	If the course is held at Unibas register via <u>Unibas course catalogue</u> . If the course is held at ETHZ/UZH send the certificate issued by PSC and signed by the PhD supervisor to the <u>Dean's Office of the Faculty of Science</u> . Otherwise, create a Learning Contract in <u>Unibas Services</u> before the start of the course.	If the PSC course is taking place in Zurich, send the course certificate and travel receipts (2nd class train ticket Basel-Zurich with HalbTax) to the <u>Unibas PhD coordinator</u>
Official <u>Unibas course catalogue</u> (VVZ)	Automatic after the assessor has assigned the grades - towards the end of the semester (end of January/July))	If the PSC course is taking place in Zurich send the travel receipts (2nd class train ticket Basel-Zurich with HalbTax) together with the name of the course and the dates to the <u>Unibas PhD coordinator</u>
Official <u>ETHZ course catalogue</u> (VVZ)	Send the confirmation from MyStudies/certificate signed by the PhD supervisor to the <u>Dean's Office of the Faculty of Science</u> .	Send the certificate for the PSC course and travel receipts (2nd class train ticket Basel-Zurich with HalbTax) to the <u>Unibas PhD coordinator</u>
<u>GRACE</u> (transferable skills courses)	Automatic towards the end of the semester (end of January/July). For courses which do not fulfil 1 ECTS requirement (30h), it is possible to make an individual Learning Contract in <u>Unibas Services</u> by combining more than one course before they start.	None (taking place in Basel)
Other external courses and activities e.g. conference participation, courses from other institutions More info under point 1.2. of the <u>PhD Guidelines of the Faculty of Science</u>	Create a Learning Contract in <u>Unibas Services</u> before the start of the course/activity. To have the activity included in the PSC certificate fill in the form for <u>Accreditation for external course participation</u> and send it to the <u>PSC PhD program Coordinator</u> .	Travel costs are not refunded by the PSC Doctoral Program. Refund possible by the <u>Travel Fund of the University of Basel</u> /other travel grants/your research group (PI)

***Important!** In 2025, only travel costs to courses in block format can be refunded from the doctoral program budget => weekly semester courses at ETHZ are not covered.