

Course procedures for Unibas PhD students in PSC PhD programs (Jan 2025)

Course registration platform	ECTS credits recognition	Travel costs refund for PSC courses*
<p><u>ETHZ continuing education</u> select Plant Science as Course Category from the drop-down menu on top</p>	<p>If the course is held at Unibas register via <u>Unibas course catalogue</u>. If the course is held at ETHZ/UZH send the certificate issued by PSC and signed by the PhD supervisor to the <u>Dean's Office of the Faculty of Science</u>. Otherwise, create a Learning Contract in <u>Unibas Services</u> before the start of the course.</p>	<p>If the PSC course is taking place in Zurich, send the course certificate and travel receipts (2nd class train ticket Basel-Zurich with HalbTax) to the <u>Unibas PhD coordinator</u></p>
<p>Official <u>Unibas course catalogue</u> (VVZ)</p>	<p>Automatic after the assessor has assigned the grades - towards the end of the semester (end of January/July))</p>	<p>If the PSC course is taking place in Zurich send the travel receipts (2nd class train ticket Basel-Zurich with HalbTax) together with the name of the course and the dates to the <u>Unibas PhD coordinator</u></p>
<p>Official <u>ETHZ course catalogue</u> (VVZ)</p>	<p>Send the confirmation from MyStudies/certificate signed by the PhD supervisor to the <u>Dean's Office of the Faculty of Science</u>.</p>	<p>Send the certificate for the PSC course and travel receipts (2nd class train ticket Basel-Zurich with HalbTax) to the <u>Unibas PhD coordinator</u></p>
<p><u>GRACE</u> (transferable skills courses)</p>	<p>Automatic towards the end of the semester (end of January/July). For courses which do not fulfil 1 ECTS requirement (30h), it is possible to make an individual Learning Contract in <u>Unibas Services</u> by combining more than one course before they start.</p>	<p>None (taking place in Basel)</p>
<p>Other external courses and activities e.g. conference participation, courses from other institutions More info under point 1.2. of the <u>PhD Guidelines of the Faculty of Science</u></p>	<p>Create a Learning Contract in <u>Unibas Services</u> before the start of the course/activity. To have the activity included in the PSC certificate fill in the form for <u>Accreditation for external course participation</u> and send it to the <u>PSC PhD program Coordinator</u>.</p>	<p>Travel costs are not refunded by the PSC Doctoral Program. Refund possible by the <u>Travel Fund of the University of Basel</u>/other travel grants/your research group (PI)</p>

***Important!** In 2025, only travel costs to courses in block format can be refunded from the doctoral program budget => weekly semester courses at ETHZ are not covered.